



**MEMORANDUM**  
**ADMINISTRATIVE SERVICES**  
**PROCUREMENT SERVICES**  
County of Placer

TO: Board of Supervisors  
FROM: Brett Wood, Purchasing Manager  
SUBJECT: Generator Maintenance – California Generator Service

DATE: May 3, 2016

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**ACTION REQUESTED**

Approve the renewal of a competitively awarded blanket purchase order with California Generator Service of San Leandro, CA for generator inspection, preventative maintenance and repair services in the maximum amount of \$152,500 for the period of May 3, 2016 through March 31, 2017, funded by Department of Public Works and Facilities' FY 2015-16 Final Budget, and to be included in the FY2016-17 Requested Budget, resulting in no new net County cost; and

Authorize the Purchasing Manager to sign all required documents.

**BACKGROUND**

On June 3, 2014, your Board approved the annual renewal of a blanket purchase order (BPO) with California Generator Service resulting from competitive Bid No. 10227. The BPO with California Generator Service expired March 31, 2016 while the renewal was being negotiated.

The County has sixty generators serving as portable and fixed standby power sources for County buildings, secured facilities, treatment plant, sewer lift stations, water wells, Bio Lab, Historic Courthouse, fire stations, radio towers and the Materials Recovery Facility. The Department of Public Works and Facilities (DPWF) has a continuing need for inspection, preventative maintenance and repair services in support of the DPWF's maintenance operations for these generators.

California Generator Service has agreed to renew the BPO for another year at the same pricing and terms. Section 15 of the bid's General Terms and Conditions allows for the renewal of this BPO based on the vendors' satisfactory performance.

**FISCAL IMPACT**

Funds are currently budgeted in the Department of Public Works and Facilities' FY 2015-16 Final Budget, and to be included in the FY2016-17 Requested Budget, resulting in no new net County cost. Funds are not encumbered until purchases are rendered against the BPO.

cc: Valerie Bayne, Administrative Services Manager, Department of Public Works and Facilities

